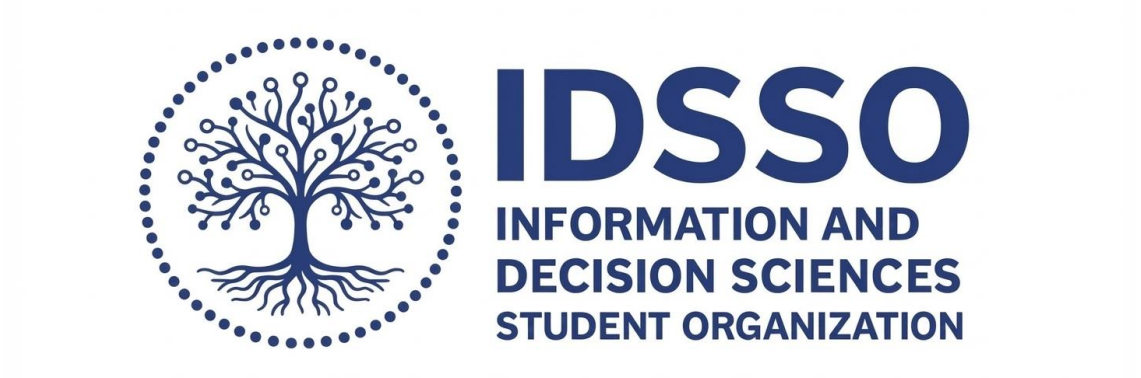


Information and Decision Sciences Student Organization Constitution

Article I - Name

The name of the organization shall be the Information and Decision Sciences Student Organization (IDSSO).

Article II - Purpose

The purpose of this organization shall be to foster an inclusive, cross-disciplinary community that empowers students to grow as analytical leaders and collaborative problem solvers by equipping them with the skills and perspective needed to excel as data-driven thinkers and leaders. Guided by our virtues of open-mindedness, informed perspective, constructive collaboration, continuous development, accountability, and social responsibility, we connect students, alumni, and industry partners to advance individual and collective professional development.

Article III - Mission Statement

The mission of IDSSO is to provide students with hands-on learning opportunities, professional development programming, industry engagement, and collaborative projects that strengthen analytical, technical, and decision-making skills. IDSSO serves all UIC students interested in Information and Decision Science topics by offering workshops, networking events, panel discussions, mentorship, and leadership opportunities that support academic and career success.

(THIS DOCUMENT WAS REVIEWED AND APPROVED FOR THE 2025-2026 ACADEMIC YEAR).

Article IV - Membership Requirements

Section 1: Membership Eligibility

Membership is limited to currently enrolled UIC students.

- **Active Members:** Students who have completed the orientation and are compliant with the participation standards in Section 5. Active members have full voting rights and are eligible to hold office.
- **Associate Members:** Students who have not yet completed the new member orientation described in Section 2 or who have not yet met the participation standards in Section 5. Associate members may attend meetings and events, but they are not eligible to vote or hold office until they meet the criteria for Active Membership.

Associate Members automatically become Active Members upon completing orientation and meeting the standards outlined in Section 5.

Section 2: Membership Onboarding Process

All new members must complete the New Member Orientation within their first four weeks of joining the organization. The purpose of orientation is to welcome new members, introduce the organization's mission and core virtues, clarify mutual expectations, and connect members with opportunities for involvement and leadership.

New members may complete orientation through one of the following formats:

1. An in-person orientation session
2. A virtual orientation session via video conference; or
3. An onboarding chat session delivered through the onboarding channel in the organization's Microsoft Teams.

The required new member orientation procedure is as follows:

1. **Welcome and introductions**
    a. A facilitator or the automated onboarding agent confirms the new member's eligibility and provides introductions to the organization's leadership, advisor, and general membership.
2. **Mission, virtues, and expectations for members**
    a. A facilitator or the onboarding agent reviews the organization's mission and purpose, explains how the core virtues guide organizational operations, and outlines expectations for membership, including attendance, communication, participation, and standards of conduct.
3. **Member interests, availability, and expectations of the organization**
    a. A facilitator or the onboarding agent collects information on the new member's interests, skills, availability, leadership goals, and expectations of the organization. The facilitator or onboarding agent informs new members of what they can expect from the organization, including a welcoming environment, transparent and timely communication, and opportunities for involvement and leadership development.

4. **Documentation and follow-up**
    a. Completion of orientation—whether in-person, via video conference, or through a chat with an onboarding agent through Microsoft Teams—is recorded by the Director of Membership Development or a designated member of the Membership Development Team.
    b. The Director of Membership Development or designee ensures new members are added to the official roster in UIC Connection.
    c. New members receive instructions on how to stay informed about meetings, events, announcements, and leadership opportunities.

Members who do not complete orientation within four weeks may be classified as Associate Members until they complete the orientation.

Section 3: Non-discrimination policy

It is the policy of the University not to engage in discrimination or harassment against any person because of race, color, religion, sex, pregnancy, disability, national origin, citizenship status, ancestry, age, order of protection status, genetic information, marital status, sexual orientation, gender identity, arrest record status, unfavorable discharge from the military, or status as a protected veteran and to comply with all federal and state nondiscrimination, equal opportunity, and affirmative action laws, orders, and regulations.
(This paragraph is required University language and shall not be altered.)

Section 4: Member Conduct

Members are expected to behave in a manner consistent with organizational values and act professionally. Conduct must comply with university policies, including anti-discrimination and anti-hazing policies. Alleged violations are addressed under Section 7 (Progressive Discipline & Removal Process).
(See detailed participation expectations in Section 5 and examples of grounds in Section 6.)

Section 5: Standards of Participation

Membership is contingent upon meeting the organization's participation and engagement standards. Members are expected to:

- Maintain University of Illinois Chicago student status.
- Demonstrate active interest in Information & Decision Sciences and contribute to the organization's mission.
- Attend at least one meeting per month. (*Members who communicate exigent circumstances that prevent them from meeting this standard to the Secretary may have this expectation waived at the Executive Board's discretion. For purposes of these Standards of Participation, "exigent circumstances" include serious illness or injury; family or personal emergencies; examinations or academic deadlines that directly conflict with the meeting time; or other comparable, unforeseen obligations outside the member's control.*)
- Assist in planning and executing projects/events in a constructive, professional manner.

(If dues are introduced by amendment, members must pay them on time.)

Section 6: Grounds for Membership Removal

Grounds for action may include:

- Eligibility/Standing**:** failure to maintain University standing or enrollment.
- Participation: repeated non-participation (e.g., regularly missing the minimum meeting/event involvement without prior approval).
- Conduct Impact: behavior that disrupts operations or contradicts organizational values or University policy.
- Persistent Non-Compliance**:** not meeting the standards in Sections 4 and 5 after notice and an opportunity to improve.

Section 7: Progressive Discipline & Removal Process

1. **Written Warning:** Any member failing to meet standards will receive a written warning from the Secretary or President outlining the specific violations and a timeline (30 days) to correct the behavior.
2. **Leadership Review:** If concerns persist, the member meets with the executive board and the advisor to discuss the matter and provide potential remedies. The member will be permitted to address the problems.
3. **Executive Board Written Decision:** After the review, the Executive Board issues a written decision (e.g., no action, warning, probation, or removal). Removal requires a majority vote from the Executive Board. The advisor does not vote. Any Executive Board member who is the subject of the removal vote is recused from voting on their own case.
4. **Appeal:** The member may submit a written appeal within seven (7) days of the decision. The Executive Board must conduct a review and issue a final written outcome within one week of receipt of the request.

This organizational process does not rely on the outcome of the University Student Disciplinary Process; concerns may be referred to appropriate University offices as needed.

Section 8: Status Restoration

A removed member who later meets eligibility and participation standards may reapply for membership through the organization’s normal onboarding process.

Article V - Officers

Section 1: Executive Board

The Executive Board shall consist of the following officers: President, Vice President, Treasurer, Secretary, Director of Membership Development, Director of External Affairs, and Director of Marketing.

Section 2: Officer Eligibility

All Executive Board officers are required to maintain good academic standing. No individual may hold more than one Executive Board officer position at the same time.

Section 3: Term Lengths of Officer Positions and Transition

All Executive Board officers are elected to serve for a term of one academic year, beginning in the fall semester following the spring election and concluding at the end of the following spring semester in May. Officers may seek reelection for a new term if they remain eligible to hold office. During the shadowing period described in Article VI, Section 1:

1. Each outgoing officer will review the Center for Student Involvement Transition Task List document and invite the incoming elected officer to participate in a shadowing period to review transition materials, ongoing initiatives, and expectations for the upcoming term.
2. The outgoing Executive Board and incoming Executive Board will hold at least one joint transition meeting in early April, scheduled no later than the second week of April, to review overall goals, the organizational calendar, and shared responsibilities.
3. Incoming officers will shadow their outgoing counterparts for a reasonable period (such as attending at least one Executive Board meeting and one relevant event or work session) to learn key processes and where essential records, accounts, and resources are located.

All incoming officers must read the IDSSO Constitution and relevant organizational policies before the joint transition Executive Board meeting in early April.

Section 4: Duties of Officers

President:

- Sets and monitors organizational goals in collaboration with the Executive Board.
- Directs the organization and presides over meetings.
- Provides strategic oversight for the organization's financial operations with the Treasurer.
- Approves all official external communications and publications.
- Appoints committee chairpersons (with required Executive Board approval) and ensures committees have clear goals and support.
- Develops, presents, and annually updates a data-informed membership growth strategy in collaboration with the Executive Board, using participation trends and member feedback to set measurable recruitment and retention goals.
- Ensures constitutional processes are followed (elections, officer transitions, amendments) and oversees the submission of updated governing documents to CSI when changes occur.
- Serves as a primary point of contact and represents IDSSO in discussions with UIC administration, students, faculty, alumni, and with external partners.

Vice President:

- Presides over meetings in the absence of the President.
- Supports the President in executing organizational initiatives and works closely with supporting presidential duties
- Helps shape and monitor the organization's strategic direction.
- Acts as primary coordinator of the organization, leading the planning of events with the other officers and committee chairpeople.
- Tracks progress on member and committee tasks and provides updates to the Executive Board.
- Monitors and manages progress toward Executive Board and committee goals by conducting regular check-ins, collecting updates, and addressing barriers, while elevating ideas and concerns for discussion and action.
- Serves as a primary point of contact and represents IDSSO in discussions with UIC administration, students, faculty, alumni, and with external partners.
- Ensures constitutional processes are followed (elections, officer transitions, amendments).

Treasurer:

- Serves as the primary financial officer, managing the organization's COF account and all financial records.
- Develops and monitors the organization's budget.
- Manages electronic systems for managing and storing financial information and transactions of the organization
- Ensures all financial records are accurate and reviewed with the President.
- Produces financial reports upon request.
- Records weekly income and expenditures.
- Collects, secures, and deposits organizational funds.
- Coordinates with the President to oversee organizational spending.

Secretary (Administrative Affairs):

- Drafts emails and coordinates scheduling for administrative and logistical communication with membership and University of Illinois-affiliated partners
- Updates and maintains organizational files and records
- Improves and organizes the organization's internal documentation systems.
- Manages the administrative data of the organization
- Records attendance and maintains the membership roster in UIC Connection.
- Prepares and maintains accurate meeting minutes.
- Coordinates with the Director of Marketing on messaging.
- Provides information on forthcoming events and meeting notices to members.

Director of Marketing:

- Manages public-facing media and communication channels, including outreach to event audiences and the broader campus community.
- Publicizes information on forthcoming and past events to members and the campus community as approved/scheduled by the Executive Board.
- Manages and posts on IDSSO social media.

- Coordinates marketing messaging to drive organizational growth and publicity and aligns membership on this messaging.
- Speaks directly to the student body to market the organization
- Assists in editing and distributing newsletters and other marketing materials.
- Prepares and disseminates organizational announcements and updates to the public.
- Creates and manages outreach and promotional materials for events
- Collaborates with the Secretary on communication-related documentation and scheduling.

Director of External Affairs:

- Acts as an additional primary point of contact with external partners, including industry partners, alumni, and individual faculty, researchers, and administrators affiliated with academic institutions outside the University of Illinois system.
- Leads direct relationship management with external partners through consistent outreach, follow-up, and professional communication to secure support for IDSSO goals, including sponsorship and participation in IDSSO events.
- Maintains a centralized database of external contacts and an outreach pipeline by tracking outreach status, documenting outcomes and next steps, and providing regular partnership updates to the Executive Board.
- Secures external speakers, mentors, panelists, and project sponsors aligned with IDSSO programming goals, and coordinates initial agreements before logistics are handed off to appropriate officers or committee chairpeople.

Director of Membership Development:

- Oversees the new member onboarding process in conjunction with the President, Vice President, and Secretary to ensure a welcoming and inclusive experience.
- Assists in the coordination, design, and planning of professional development programming alongside the Vice President and through the relevant committees.
- Collaborates with the Vice President and Director of External Affairs with industry partners, alumni, and faculty to secure speakers, mentors, and project sponsors that align with IDSSO's purpose and mission.
- Collaborates with the Membership and Workshops/Service Projects/Events committees to create cross-disciplinary, hands-on learning opportunities that promote collaborative problem solving and data-driven thinking.
- Collects and reviews member feedback and participation trends to recommend improvements to onboarding, engagement, and programming, and reports key insights to the Executive Board.

Section 5: Succession of Officers

If the President resigns, is removed, or is otherwise unable to fulfill their duties, the Vice President serves as Interim President until a special election certifies a successor. For any vacancy other than the President, the President may appoint an interim officer with the approval of the Executive Board. A special election must be held within 30 days of the vacancy, and all interim appointments end upon certification of the election results.

Section 6: Grounds for Removal of Officers

An officer may be removed only for the following reasons:

1. **Failure to fulfil the duties of the office:** (as listed in this Constitution or duly adopted policies), after notice and an opportunity to correct.
2. **Misconduct that harms the organization's operations, finances, or reputation, or that violates University policy.**
3. **Loss of officer eligibility required by this Constitution:** (e.g., enrollment, standing, or GPA). *Alleged violations are addressed through the process in* ***Section 7****.*

Section 7: Officer Removal Process

1. **Written Notice & Cure:** Specific concerns will be provided to the officer in writing with a reasonable deadline (typically no more than 30 days) to correct the issue(s).
2. **Review Meeting:** If concerns persist, the officer will meet with the President, Vice President, and advisor to discuss the matter and potential remedies. The advisor may attend and advise, but does not vote.
3. **Executive Board Written Decision:** After the review, the Executive Board issues a written decision (e.g., no action, warning, probation, or removal). Removal requires a majority vote from the Executive Board. Executive Board members subject to review are recused from voting on this decision.
4. **Appeal:** The officer may submit a written appeal within 7 days of the decision. The Executive Board conducts a final review and issues a final written outcome.

This organizational process does not rely on the outcome of the University Student Disciplinary Process; concerns may be referred to appropriate University offices as needed. Vacancies created by removal are handled under **Section 5: Succession of Officers**.

Article VI - Elections

Section 1: Election Timing and Office Transition

Elections shall be held during the spring semester, with the regular election process taking place in February and concluding by the second general meeting in March. Following the announcement of the election results, incoming officers will shadow their outgoing counterparts for the remainder of the spring semester.

Section 2: Nominations, Eligibility, and Candidate Information

All active members in good standing who meet the officer eligibility requirements in Article V are eligible to run for office.

Members may be nominated for more than one Executive Board office in the same election cycle; however, each member may hold only one Executive Board office at a time, as stated in Article V, Section 2.

Nominations may be submitted by peers or by self-nomination. Nominations must be made during the second general meeting in February or submitted in writing (e.g., via email or an official organizational form) before that meeting.

Within one week of the closing of nominations, each nominee must submit the required candidate information, including responses to the standard questions and a brief personal statement. Candidates running for more than one office must submit responses and a short personal statement tailored to each office for which they are seeking election. Within the same week, and before the candidate forum, the Executive Board will verify that each nominee meets the officer eligibility requirements and confirm the final list of candidates with the membership.

Any nominated member who meets eligibility requirements and submits the required candidate information by the stated deadline shall be listed as a candidate on the ballot and invited to participate in the candidate forum.

If a candidate is elected to more than one office in the same election cycle, they must select one office within three (3) days of the certification of results. If a candidate declines an office they won, that office will be offered to the candidate with the next-highest votes for that same office.

Section 3: Election Notice and Candidate Forum

The Executive Board will provide notice of upcoming elections at least two weeks in advance of the second general meeting in February through an announcement at a general meeting and through the organization’s regular communication channels (such as email, group messaging, or other official platforms).

At the meeting immediately preceding the close of nominations, the President or their designee will review the election process, including eligibility requirements, nomination procedures, candidate expectations, the format of the candidate forum, and voting timelines.

As part of the election process, the Executive Board (or their designees) will ask each candidate to respond to a standard set of questions (see Section 5: Standard Candidate Questions) and provide a brief personal statement. Candidate responses and personal statements will be shared with members before or during the voting period, allowing them to make informed decisions.

At the next general meeting following the close of nominations, the organization will conduct a candidate forum. Each candidate will be allowed to share a personal statement, not exceeding two minutes, and to answer questions from the general membership, moderated by the President or their designee.

Section 4: Voting Procedures, Quorum, and Election Integrity

All active members in good standing are eligible to vote in officer elections. There shall be a separate vote for each open position.

Elections shall be conducted by secret ballot, either in person or via a secure electronic voting platform approved by the Executive Board and the advisor. Following the conclusion of the candidate forum, the ballot will open within twenty-four (24) hours and will remain open for a period of one week.

Voting will conclude, and the election results will be announced, at the fourth general meeting in February, or at the first general meeting in March if there are only three general meetings scheduled in February.

For each office, the candidate receiving the highest number of votes (a plurality) is elected. A simple majority of active members in good standing must cast a ballot for an election to be valid. If this threshold is not met, the Executive Board will schedule and conduct a new election within four (4) weeks. If a new election is required because a quorum was not met, the Executive Board may, with notice to the membership, reuse the prior list of eligible candidates and previously submitted candidate information and personal statements, unless a candidate withdraws or a majority vote of the Executive Board opens new nominations. In such cases, the Executive Board shall focus on renewed outreach and voter participation while preserving the overall election procedures in this Article.

In the event of a tie for the highest number of votes for an office, a run-off election will be conducted between the tied candidates using the same voting process. Members will be provided one week to vote in the run-off election, and the results will be announced at the next regular general meeting following the close of the run-off voting period. A run-off election is valid only if at least a simple majority of active members in good standing cast a ballot. If a quorum is not met in a runoff election, the office shall be considered vacant and filled in accordance with Article V, Section 5 (Succession of Officers), including the use of interim appointments and a subsequent special election.

The advisor shall serve as the individual designated to oversee election integrity, including confirming that voting procedures comply with this Constitution, monitoring the secure handling and tabulation of ballots, and certifying the results of each election.

Any standing officer who is a candidate in each race may not be involved in collecting, accessing, or tabulating ballots for that race. In such cases, ballot tabulation and certification for that race will be conducted by the advisor and at least one standing officer who is not a candidate in that race, as designated by the Executive Board.

Section 5: Standard Candidate Questions

As part of the election process, each candidate shall respond in writing and/or at the candidate forum to a standard set of questions. At a minimum, the following questions shall be asked:

1. Tell us about yourself.
2. What are your goals?
3. Why do you want this position?
4. What distinguishes you as the best candidate for this position?
5. Do you have any questions for us?

Article VII - Meetings

Section 1: Regular meetings

The organization should hold at least two general meetings per month during the academic year.

Section 2: Special meetings

Special meetings may be called by the President, Vice President, or faculty advisor with at least 48 hours' notice to members.

Section 3: Structure of meetings

Each meeting shall be organized to ensure focus, collaboration, and transparency. The President or presiding officer shall begin by outlining the meeting objectives and agenda items.
Meetings may be conducted in person, virtually, or in a hybrid format, depending on the availability of members and organizational needs.
Duration of regular meetings shall be between 30 and 60 minutes, depending on the complexity of the agenda. The Secretary is responsible for recording attendance and maintaining meeting records. Each meeting shall include officer and committee reports, a discussion of ongoing initiatives, financial updates, and an open forum for member input and discussion of emerging topics.

Section 4: Quorum

Quorum for conducting official business at general meetings is a simple majority of the active membership in good standing. No binding votes may be taken without a quorum.

Article VIII - Advisor

Section 1: Role of the Advisor

The role of the advisor is to:

- Help the organization meet its stated goals.
- Help provide administrative support for the organization (contracts with outside people, making reservations, mailings, etc.)
- Provide feedback on leadership.
- Help organize workshops alongside the President and Vice President
- Attend at least one meeting per month and special meetings when necessary.

Section 2: Non-voting Advisor

The advisor serves as a non-voting advisor of the organization. The advisor is not eligible to vote in any elections conducted by the organization.

Section 3: Selection and Term of Advisor

The advisor shall be a member of the University faculty or staff, selected by the Executive Board in consultation with the Center for Student Involvement. The advisor serves at the mutual agreement of the organization and the advisor and may be reappointed annually.

Section 4: Advisor Vacancy

If the advisor resigns or is otherwise unable to serve, the Executive Board will work with the Center for Student Involvement and the College of Business Administration to identify and confirm a new advisor.

Article IX - Committees

Section 1: Establishment and Purpose

The Executive Board may establish standing and ad-hoc committees to address specific organizational initiatives. Committees shall serve as working groups that assist in the organization's administration, plan events, advance professional development opportunities, and strengthen engagement among members, alumni, and external partners. The standing committees of the organization are enumerated in the three functional categories below:

1. **Internal Administration:**
    a. Member Communications
    b. Website
    c. Finances
    d. Public image
    e. Social media
2. **Membership**:
    a. Attraction
    b. Engagement
    c. New member orientation
    d. Diversity
3. **Workshops/Service Projects/Events:**
    a. Community
    b. Vocational
    c. Fundraising
    d. Social events

Section 2: Committee Membership

Any active member in good standing may join one or more committees at their discretion. Committee membership is voluntary and is intended to align with each member's interests, skills, and availability. The Executive Board and committee chairpersons may set reasonable capacity limits or role expectations as needed to ensure committees remain effective.

Section 3: Committee Chairpersons

A chairperson shall lead each committee. The President shall appoint committee chairpersons, with the approval of the Executive Board, for a term of one academic semester and may reappoint them for additional terms. Committee chairpersons must be active members in good standing.

Section 4: New Member Orientation Committee

The New Member Orientation Committee is the standing committee listed under the Membership category in Section 1. It is responsible for conducting the New Member Orientation process described in Article IV, Section 2. The following provisions define the Committee's structure, responsibilities, and procedures to ensure consistent and equitable delivery of New Member Orientation.

1. **Composition**
    a. The Director of Membership Development serves as chairperson of the New Member Orientation Committee. If the position is vacant, the President (with Executive Board approval) will appoint a member of the Executive Board as interim chair until the position is filled.
    b. Any active member in good standing may join the New Member Orientation Committee, as provided in Section 2: Committee Membership.
2. **Purpose and Functions**

    The New Member Orientation Committee is responsible for:
    a. Supporting the design, delivery, and continuous improvement of the New Member Orientation, including in-person, virtual, and automated formats.
    b. Coordinating facilitators and schedules for orientation sessions and ensuring that orientation content remains accurate and aligned with the organization's mission and core virtues.
    c. Assisting with the collection of new member information related to interests, availability, and leadership goals, and communicating relevant information to the Executive Board and committees as appropriate; and
    d. Supporting the Director of Membership Development in tracking completion of orientation, ensuring that new members are added to the official roster, and confirming that new members receive follow-up information about meetings, events, and leadership opportunities.
3. **Scheduling and Coverage**

    The New Member Orientation Committee shall maintain a reasonable rotation of facilitators so that responsibility for live orientation sessions is shared and does not disproportionately fall on any one officer. A committee member who is scheduled to facilitate an orientation session but is unable to attend must notify the Committee promptly and work with the Committee to identify a substitute from among its members to ensure coverage.

Section 5: Ex Officio Membership

All Executive Board officers are ex officio members of all standing and ad-hoc committees. Ex officio members may attend and participate in committee meetings, but are not required to attend and do not serve as chair unless appointed under Section 3.

Article X - Dues

This organization does not collect any dues from its members.

(THIS DOCUMENT WAS REVIEWED AND APPROVED FOR THE 2025-2026 ACADEMIC YEAR)

Article XI - Handling of Funds

Section 1:

The organization's on-campus COF account will be primarily managed by the Treasurer, and co-managed by the President.

Section 2:

The registration submission allows the President and Treasurer to authorize or sign documents concerning funds.

Section 3:

All money collected on/off campus associated with this organization, MUST BE DEPOSITED into the organization's COF account.

Article XII - Amendments and Revisions

Section 1: Proposal of Amendments

Any member in good standing may propose amendments or revisions to this Constitution. Proposals must be submitted in writing (e.g., via email or an official organizational form) to both the President and the Vice President. The President and Vice President are responsible for placing proposed amendments on the agenda of a regular or special meeting and scheduling a vote.

Section 2: Notice and Voting Eligibility

All active members shall receive written notice of proposed amendments at least two weeks before the scheduled vote. The notice will include the full text of the proposed changes, along with a brief explanation of their purpose, and will be distributed through the organization's regular communication channels.
All active members in good standing are eligible to vote on constitutional amendments.

Section 3: Voting Process and Ratification

Proposed amendments will be presented and discussed at a regular or special meeting convened for that purpose. Following the discussion, a 72-hour voting window will open. Voting shall be conducted by secret ballot, either in person or via a secure electronic voting platform approved by the Executive Board and the advisor.

A quorum for amendment votes is met when a simple majority has cast a ballot. An amendment is ratified if at least two-thirds (2/3) of the votes cast during the voting window are in favor of the amendment. If a quorum is not met during the 72-hour voting window, the vote shall be considered invalid. In that case, the Executive Board will reschedule the amendment vote within four (4) weeks, provide renewed notice under Section 2, and reopen voting. If quorum is not met a second time, the proposed amendment will be withdrawn or revised and may be resubmitted as a new proposal under Section 1.

Section 4: Documentation and Submission

Within two weeks of ratification, the President (or designee) shall:

1. Incorporate the approved amendments into the Constitution and note the date of ratification.

2. Distribute the updated Constitution to all members through the organization's regular communication channels.

3. Submit the updated Constitution to the Center for Student Involvement using its designated submission method for official record and compliance review.

Article XIII - Anti-Hazing Statement

Hazing, defined as an act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization, is strictly prohibited.

Article XIV - Social Media Guidelines

Section 1: Organizational Social Media and Online Presence

Executive Board members, Organizational Leaders, and all members representing IDSSO must adhere to the following guidelines when operating any IDSSO-affiliated social media account or online platform, as well as when posting on their personal accounts in contexts that could reflect upon IDSSO.
Those responsible for managing, contributing to, or representing IDSSO through official social media accounts or online platforms will:

- **Ensure accuracy.**
    - Verify the accuracy of all information before posting.
    - Promptly correct any errors or misinformation.
- **Maintain professionalism.**
    - Use a tone consistent with workplace-appropriate communication.
    - Engage respectfully with commenters, including when disagreements arise.
- **Uphold respectful conduct.**
    - Refrain from harassment, discriminatory behavior, or inflammatory language.
    - Avoid escalating conflicts; direct challenging interactions to the appropriate organizational department or officer.
- **Protect the organization.**
    - Refrain from posting, sharing, or interacting with inappropriate or unprofessional content on IDSSO platforms, including, but not limited to, profanity, harassment, discriminatory remarks, sexually explicit content, or graphic depictions of violence.
    - Do not disclose confidential, private, or proprietary information, including, but not limited to, member or guest personal identifying information, or internal documents.

Section 2: Organizational Leaders' Personal Social Media Use

Executive Board members and Organizational Leaders, when posting on personal social media accounts, will:

- Avoid speaking on behalf of IDSSO unless explicitly authorized and clearly indicate that other personal posts do not represent the views or positions of IDSSO when doing so.
- Refrain from posting content that is inappropriate or reasonably likely to damage IDSSO's reputation, including, but not limited to:
    - Depictions of members engaging in illegal, dangerous, or destructive activities
    - Content that endorses harassment, discrimination, hazing, or severe violations of university policies.
    - The use of hateful language, slurs, or any clearly abusive remarks.

Section 3: Member Personal Social Media Use

General members retain full autonomy over their personal social media accounts. The only restriction is that members may not represent or imply that they are speaking on behalf of IDSSO.